

School Emergency Drills
Documentation Form

- | <u>Type of Drill</u> | | <u>Type of Drill</u> | |
|-------------------------------------|-----------------------------------|--------------------------|--------------|
| <input type="checkbox"/> | Fire Drill (5 required) | <input type="checkbox"/> | Standard |
| <input type="checkbox"/> | Tornado Safety Drill (2 required) | <input type="checkbox"/> | Class Change |
| <input type="checkbox"/> | Shelter in Place Drill | <input type="checkbox"/> | Recess |
| <input checked="" type="checkbox"/> | Lockdown (3 required) | <input type="checkbox"/> | Other Events |

Name of Reporting School: Lincoln Elementary

Name of person conducting drill: Sam Skeels

Title of person conducting drill: Principal

Date of Drill: 11/1/19 Time drill was held: 8:53 AM PM

Exact time required to evacuate/shelter/secure: 8:57 am 4 minutes

Total Participants: 340

This report is for emergency drill # 2 for school year 2019-2020

Remarks:

Drill was coordinated with:

- Emergency Management Coordinator
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coor.

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- Fire (fire chief or designee)
Name & Title: _____

Principal's signature Sam Skeels